

GUIDELINE FOR SECURITY VERIFICATION FOR PASS FROM ESTATE OFFICE

Applicant must appear in person in the security section for verification with duly filled application form received from the estate office. Following documents are required during the verification—

1. Copy of address proof, character certificate issued by competent authority
2. Letter of requisitioner of the services
3. Photo- 2 copies
4. Old pass (if applicable)

Following Proofs are accepted for security verification

1. RESIDENTIAL PROOF:

Residential proof	Adhar card
	Indian Passport
	Voter identity card
	Permanent driving license
	Bank pass book with address and photo (latest copy)
	Document produced through court
	Letter from Sabhasad/ Sarpanch

2. CHARACTER CERTIFICATE:

Gazetted Officer (Rajpatrit adhikari)
MP/ MLA
Sabhasad
Sarpanch
Tehsildar or concerned SHO for an applicant staying in the area under his/her jurisdiction
Major and above in the army, Lt. Commander and above in the Navy and Sq. Leader and above in the Air Force
General Manager and above of a Public Sector Undertaking
All members of any All India Service or Central Service who are equivalent to or above the rank of an Under Secretary to the Government

3. PROOF OF IDENTITY (for temporary permission of pass):

Proof of Identity	Adhar card
	Indian Passport
	Voter identity card
	Permanent driving license
	Bank pass book with address and photo
	Id card issued by government
	PAN card